JOHNSON CITY CENTRAL SCHOOL DISTRICT

2019-2020 Parent Handbook and Calendar of Events
A Message from the Superintendent

Welcome to the 2019-2020 school year.

Within these pages, you will find important information about our schools and the various events that are planned for this school year. In addition, you will also find an expansive handbook for your reference.

Our schools invite you to participate in the activities and events that happen throughout the year. Whether your interest is athletics, music, academics, assemblies, parent-conferences or volunteering, you will be able to share in the excitement our students experience in each of our buildings.

Each month of the school year provides our students and our community with a variety of events. The Johnson City School District is committed to fostering connectedness between our schools and our community. Be sure to follow our website, app and social media to stay informed of daily news.

With appreciation,

Mary Kay Roland
Superintendent of Schools
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<td>Deadline To Register For Sept. 14 ACT Exam</td>
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<td>MS Fall Sports Physicals Make-Up 8 a.m.</td>
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<td>Fitness Testing for APP Students -10 a.m.</td>
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<td>Kindergarten Orientation</td>
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<td>Kindergarten Camp</td>
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<td>October HS Graduation</td>
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<td>Grade 9 Orientation</td>
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<td>Marching Band Camp Week 2</td>
<td>12-3 p.m. / 6:30 - 9:30 p.m.</td>
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<td>August HS Graduation</td>
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<td>NO SCHOOL Labor Day</td>
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<td>Fall Modified Sports Begin MS Physicals Make-Up 1 p.m.</td>
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<td>NO SCHOOL Superintendent’s In-Service Day</td>
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<td>5</td>
<td>Superintendent’s In-Service Day</td>
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<td>Deadline To Register For Oct. 5 SAT Exam</td>
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<td>ACT Exam</td>
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<td>Marching Band NYSFBC @ Cicero - N. Syracuse 5:39 p.m.</td>
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<td>Grades 9-12 Picture Day</td>
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<td>Elementary School Open House 5:30-7:30 p.m.</td>
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<td>Grades 6-8 Picture Day</td>
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<td>26</td>
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<td>Deadline To Register For Oct. 26 ACT Exam</td>
<td>27</td>
<td>Athletic Hall of Fame Dinner at Traditions 2 p.m.</td>
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<td><strong>Week 5</strong></td>
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Dates and times may be subject to change.
October 2019

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6 | 7 | 8 | 9 | 10 | 11 | 12
Week 6

13 | 14 | 15 | 16 | 17 | 18 | 19
Week 7
Marching Band @ Columbus Day Tournament Of Bands
NO SCHOOL
Columbus Day

20 | 21 | 22 | 23 | 24 | 25 | 26
Week 8

27 | 28 | 29 | 30 | 31
Week 9

Dates and times may be subject to change.

www.jcschools.com
Dates and times may be subject to change.
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<td>BCMEA Auditions (snow date 12/15)</td>
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Dates and times may be subject to change.
Jan 1 - Jan 31

1 - 2 - 3

4 - 5 - 6

7 - New Year’s Day - 8

9 - 10 - 11

12 - 13 - 14

15 - Winter Recess - 16

17 - Deadline To Register for Feb. 8 ACT Exam - 18

19 - BCMEA 10-12 Auditions (snow date 1/12)

20 - NO SCHOOL - 21

22 - Regents Exams & HS Local Exams - 23

24 - 25 - 26

27 - 28 - 29

30 - 31

Dates and times may be subject to change.
February 2020

Sunday  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday

Week 22

2  3  4  5  6  7  8

Week 23

9  10  11  12  13  14  15

Week 24

16  17  18  19  20  21  22

Week 25

23  24  25  26  27  28  29

Dates and times may be subject to change.

Week 22

- Grade 9 Orientation 6 p.m. (snow date 2/6)

Week 23

- ASVAB Exam

Week 24

- NO SCHOOL Mid-Winter Recess

Week 25

- Early Dismissal for Staff Professional Development
  1 p.m. - MS/HS
  1:55 p.m. - K-5

- A2A Charity Basketball Game - 5:30 p.m.

- BCMEA Festival II (5-6 Chorus/7-9 Band/10-12 Orch)

Mid-Winter Recess

NO SCHOOL

Senior Yearbook Pictures Due

Deadline To Register For Apr. 4 ACT Exam

NO SCHOOL

Deadline To Register For Mar. 14 SAT Exam

ASVAB Exam

HS Science Fair 6 p.m. (snow date 2/20)

A2A Charity Basketball Game - 5:30 p.m.

Dates and times may be subject to change.
Dates and times may be subject to change.
April 2020

Dates and times may be subject to change.

Week 31
- 5: NO SCHOOL
  Spring Recess

Week 32
- 12: NO SCHOOL
  Spring Recess

Week 33
- 26: Grades 3-8 Math NYS Assessment

Week 34
- 1: Deadline To Register
  For May 2 SAT Exam

Week 35
- 3: ACT Exam

Week 36
- 5: Easter

Week 37
- 12: NO SCHOOL
  Spring Recess

Week 38
- 19: Grade 3-8 Math NYS Assessment

Week 39
- 26: Elementary School
  Spring Concert 7 p.m.
May 2020

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Week 34

3 4 5 6

AP Exams  

Week 35

7

Elementary School Science Fair 5:45-6:45 p.m.

8

Deadline To Register For June 6 SAT Exam

Deadline To Register For June 13 ACT Exam

Week 36

9 10 11 12 13

Grade 6 Spring Concert 7 p.m.

Budget Hearing

AP Exams  

Grades 7-8 Spring Concert 7:30 p.m.

Week 37

14 15 16

AP Exams

Budget Vote

AP Exams  

Deadline To Register For June 6 SAT Exam

Deadline To Register For June 13 ACT Exam

Week 38

17 18 19

HS Spring Instrumental Concert 7:30 p.m.

Budget Vote

HS Sports Physicals for 2020-21 school year

Week 39

20 21 22 23

HS Talent Show

NO SCHOOL Memorial Day Recess

Week 40

24 25 26 27

Marching Band At Memorial Day Parade 10 a.m.

National Honor Society Induction 7 p.m.

HS Sports Physicals Make-Up

Week 41

28 29 30

HS Spring Vocal Concert 7:30 p.m.

NO SCHOOL Memorial Day Recess

Grade 4 & 8 NYS Science Performance Test

Week 42

31

NO SCHOOL Memorial Day Recess

Grade 4 & 8 NYS Science Performance Test

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### August 2020

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- **Marching Band Mini-Camp #3**: 6:30 - 9 p.m.
- **Marching Band Camp Week 1**: 12:30 p.m. - 6:30 p.m.
- **Grade 9 Orientation**: 6 p.m.
- **Regents Exams**:

*Dates and times may be subject to change.*
September 2020

Dates and times may be subject to change.

Marching Band Camp Week 2 12:3 p.m.  6:30 - 9:30 p.m.

NO SCHOOL Labor Day
NO SCHOOL Superintendent’s In-Service Day
NO SCHOOL Superintendent’s In-Service Day
First Day Of Classes For Grades K-12

www.jcschools.com
Remember these school bus safety rules

- Be at your bus stop five minutes early
- Remain 15 ft from the road at your stop
- Remain seated at all times until the bus comes to a complete stop
- Follow driver’s instruction
- Use appropriate language
- No Bullying

Transportation Regulations

- A student’s child’s sitter’s residence must be in the district
- Each student should have a consistent bus schedule for their safety
- The pick-up and drop-off point must be the same every day
- To ensure the safe and proper delivery of each child, no changes in the pick-up and drop-off point will be made without written authorization from the supervisor of transportation
- If an emergency exists that requires the delivery of a child to a residence different from the regular pick up and drop off, the parent or legal guardian of the child must provide the building principal with a written request and contact the transportation department (930-1017) with the necessary information. The transportation supervisor will inform the appropriate driver(s) of the change if the request is deemed appropriate.

Transportation Information

Letters with bus information for students including the school bus number or symbol, and the time and location of pickup are sent to every student enrolled in the district. Should you have a question about information received or if you do not receive your child’s information two weeks before school starts call the transportation office (930-1017) for assistance. New students, transfers, and changes will require three days to implement. Your patience and cooperation are appreciated.

Everybody has a responsibility

Bus Driver
- To drive safely at all times
- To be sure the bus is safe mechanically
- To obey all laws
- To build relationships with students and parents

Students
- To obey all safety rules
- To always cross the street in front of the bus
- To follow the bus driver’s instructions
- To be courteous to the bus driver and other students on the bus

Parents
- To make sure the children are at the bus stop on time
- To be at the bus stop for younger students
- To know the rules for bus riders
- To review the rules regularly with the children
- To support the bus driver if behavior problems occur

Other Motorists
- To know the school bus laws
- To always stop for a stopped school bus with its red lights flashing
- To report a school bus when the bus driver is breaking a law

Transportation Department Staff

Louis Castellucci - Director of Transportation
Richard Taylor - Assistant Director of Transportation
Randy Clark - Head Mechanic
Becky Dapolito - Dispatcher
Holly Dennis - Secretary
District Policy on Code of Conduct

*Please note a revised Code of Conduct will be mailed to parents during the 2019-2020 school year.

I. Introduction
The Johnson City Central School District Board of Education ("board") is committed to providing a safe and orderly school environment where students may receive and district personnel may deliver quality educational services without disruption or interference. Responsible behavior by students, teachers, administrators, support staff, other district personnel, parents and other visitors is essential to achieving this goal. The district has expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty and integrity. The board recognizes the need to clearly define these expectations for acceptable conduct on school property, to identify the possible consequences of unacceptable conduct, and to ensure that discipline when necessary is administered promptly and fairly. To this end, the board adopts this Code of Conduct ("code").

Unless otherwise indicated, this code applies to all students, school personnel, parents and other visitors when on school property or attending a school function. This code is not all-inclusive of the district’s policies regarding safety and behavior. However, to the extent that this code is in conflict with other policies and regulations of the district, the terms and provisions of this code shall govern.

II. Definitions
For purposes of this code, the following definitions apply:

- "Disruptive student" means an elementary school or secondary student under the age of 21 who is substantially disruptive of the educational process or substantially interferes with the teacher’s authority over the classroom or interferes with a bus driver’s ability to safely operate a school bus.
- "Parent" means parent, guardian or person in parental relation to a student.
- "Employee" means any person receiving compensation from a school district or employee of a contracted service provider or worker placed within the school under a public assistance employment program, pursuant to title nine-B of article five of the Social Services Law, and consistent with the provisions of such title for the provision of services to such district, its students or employees, directly or through contract, whereby such services performed by such persons involve direct student contact (Education Law §§11[4] and 1125[3]).
- "School property" means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public elementary or secondary school, or in or on a school bus, as defined in Vehicle and Traffic Law §142, Education Law § 11[1], as amended;
- "School Bus" means every motor vehicle owned by a public or governmental agency or private school and operated for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity, or to or from school or school activities, or, privately owned and operated for compensation for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity to or from school or school activities (Education Law §11[1] and Vehicle and Traffic Law §142);
- "School function" means any school-sponsored extracurricular event or activity;
- " Violent student" means a student under the age of 21 who:
  1. Commits an act of violence upon a school employee, or attempts or evidences an intent to do so;
  2. Commits, while on school property or at a school function, an act of violence upon another student or any other person lawfully on school property or at the school function, or attempts or evidences an intent to do so;
  3. Possesses, while on school property or at a school function, a weapon;
  4. Displays, while on school property or at a school function, what appears to be a weapon;
  5. Threatens, while on school property or at a school function, to use a weapon;
  6. Knowingly and intentionally damages or destroys the personal property of any school employee or any person lawfully on school property or at a school function;
  7. Knowingly and intentionally damages or destroys school district property;
- "Weapon" means a firearm as defined in 18 USC §921 as amended for purposes of the Gun-Free Schools Act. It also means for purposes of this code only unless otherwise specified as a weapon under 18 USC §921, any other gun, BB gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, dagger, dirk, razor, stiletto, switchblade knife, gravity knife, brass knuckles, slingshot, metal knuckle knife, box cutter, cane sword, electronic dart gun, Kung Fu star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb, or other device, instrument, material or substance that can cause physical injury or death when used to cause physical injury or death;
- "Disability" means (a) a physical, mental or medical impairment resulting from anatomical, physiological, genetic or neurological conditions which prevents the exercise of a normal bodily function or is demonstrable by medically accepted clinical or laboratory diagnostic techniques or (b) a record of such an impairment or (c) a condition regarded by others as such an impairment, provided, however, that in all provisions of this article dealing with employment, the term must be limited to disabilities which, upon the provision of reasonable accommodations, do not prevent the complainant from performing in a reasonable manner the activities involved in the job or occupation sought or held (Education Law §11[4] and Executive Law §292[21]);
- "Harassment" means the creation of a hostile environment by conduct, with or by verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student’s educational performance, opportunities or benefits, or mental, emotional or physical well-being; or conduct, verbal threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety; the harassing behavior may be based on a person’s actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sex, sexual orientation or gender (identity or expression) (Education Law §11[7]);
- "Sexual orientation" means actual or perceived heterosexuality, homosexuality or bisexuality (Education Law §11[5]);
- "Gender" means actual or perceived sex and shall include a person’s gender identity or expression (Education Law §11[6]);
- "Hazing" is a form of harassment which involves committing an act against a student or coercing a student into committing an act that creates a risk of or causes emotional, physical, psychological harm to a person, in order for the student to be initiated or affiliated with a student or other organization, or for any other purpose.
- Consent or acquiescence is no defense to hazing: i.e., the implied or expressed consent of a person or persons to hazing shall not be a defense to discipline under this policy.
- "Bullying" is a form of harassment that consists of inappropriate and often persistent behavior including threats or intimidation of others, treating others cruelly, terrorizing, coercing, or habitual put-downs and or badgering of others. Bullying occurs when someone purposely says or does mean or hurtful things to another person who has a hard time defending oneself or is in an otherwise vulnerable position.
- "Cyber-bullying" refers to any harassment/bullying, on or off school property, which occurs via the internet, cell phones or other electronic devices;
- "Sexting" refers to an act of sending sexually explicit photos, images, text messages, or emails by using a cell phone or other electronic device.

III. Dignity for All Training
Commencing in the 2012-13 school year and continuing in each school year thereafter, the following Dignity for All school employee training program regulations are to be implemented in an effort to promote a positive school environment that is free from discrimination and harassment and to discourage and respond to incidents of discrimination and/or harassment on school property or at a school function.
1. Training is to be conducted for all instructional and non-instructional employees of the Johnson City Central School District;
2. Training is to raise awareness and sensitivity to potential acts of discrimination or harassment directed at students by students or school employees on school property or at school functions; including but not limited to, discrimination or harassment based on a person’s actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender or sex;
3. Training is to raise awareness and sensitivity to potential acts of discrimination and harassment through cyberbullying/texting;
4. Training is to enable employees to prevent and respond to incidents of discrimination and harassment;
5. Training is to include guidelines relating to the development of non-discriminatory instructional and counseling methods;
6. Training is to be conducted as needed and may be implemented and conducted in conjunction with existing professional development.
IV. Student Rights and Responsibilities

A. Student Rights

The district is committed to safeguarding the rights given to all students under state and federal law and to provide students with a safe school climate focused on positive behavior. In addition, to promote a safe, healthy, orderly and civil school environment, all district students have the right to:

1. Take part in all district activities on an equal basis regardless of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex;
2. Present their version of the relevant events to school personnel. Students who will not accept responsibility for their own behavior will be subject to discipline. Any student who repeatedly fails to comply with a non-offensive item. Any student who refuses to do so shall be subject to discipline. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, up to and including school suspension.

B. Student Responsibilities

All Johnson City School District students have the responsibility to:

1. Contribute to maintaining a safe and orderly school environment that is conducive to learning and to show respect to other persons and to property;
2. Be familiar with and abide by all district policies, rules and regulations dealing with student conduct;
3. Attend school every day unless they are legally excused and be in class, on time, and prepared to learn;
4. Work to the best of their ability in all academic and extracurricular pursuits and strive toward their highest level of achievement possible;
5. Comply with directions given by teachers, administrators and other school personnel in a respectful, positive manner;
6. Work to develop mechanisms to control their anger;
7. Ask questions when they do not understand;
8. Seek help in solving problems that might lead to incidents or disciplinary issues;
9. Dress appropriately for school and school functions;
10. Accept responsibility for their actions;
11. Conduct themselves as representatives of the district when participating in or attending school-sponsored extracurricular events and to hold themselves to the highest standards of conduct, demeanor, and sportsmanship;
12. Report infractions of the Code of Conduct, including but not limited to instances of discrimination or harassment.

V. Student Dress Code

All students are expected to attend to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

1. Be safe, appropriate and not disrupt or interfere with the educational process or the extracurricular event or activity;
2. Recognize that extremely brief garments such as tube tops, net tops, halter tops, spaghetti straps, plunging necklines (front and/or back), garments which expose the midriff, extremely short skirts or shorts, and see-through garments are not appropriate;
3. Ensure that undergarments are completely covered with outer clothing;
4. Not include the wearing of bulky or long outdoor coats or apparel in the classroom;
5. Include footwear at all times. Footwear that is a safety hazard will not be allowed;
6. Not include the wearing of head coverings in the classroom except for a medical or religious purpose;
7. Not include items that are vulgar, obscene, and libelous or denigrate others on account of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex;
8. Not promote and/or endorse the use of alcohol, tobacco or illegal drugs and/or encourage other illegal or violent activities.

Each building principal or his or her designee shall be responsible for informing all students and their parents of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year. Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item and if necessary or practical, replacing it with a non-offensive item. Any student who refuses to do so shall be subject to discipline. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, up to and including school suspension.

VI. Prohibited Student Conduct

The Johnson City Board of Education expects all students to conduct themselves in an appropriate and civil manner, with proper regard for the rights, safety and welfare of other students, district personnel and other members of the school community, and for the care of school facilities and equipment.

A. Engage in conduct that is disorderly. Examples of disorderly conduct include, but are not limited to:
1. Using language or gestures or engaging in activities or actions that are profane, lewd, vulgar, threatening, or abusive;
2. Making unreasonable noise;
3. Harassment, bullying, or intimidating students or school personnel (see also Anti-Bullying/Harassment, Hazing and Sexual Harassment policies);
4. Running in hallways;
5. Obstructing vehicular or pedestrian traffic;
6. Driving recklessly;
7. Engaging in any willful act which disrupts the normal operation of the school community;

B. Engage in conduct that is insubordinate. Examples of insubordinate conduct include, but are not limited to:
1. Failing to promptly comply with the reasonable directions of teachers, school administrators or other school employees in charge of students or otherwise demonstrating disrespect;
2. Lateness for missing or leaving class or school without permission;
3. Skipping detention.

C. Engage in conduct that is disruptive. Examples of disruptive conduct include, but are not limited to:
1. Failing to promptly and respectfully comply with the reasonable directions of teachers, school administrators or other school personnel in charge of students or otherwise demonstrating disrespect;
2. Inappropriate public sexual contact;
3. Display or use of personal electronic devices, such as, but not limited to, cell phones, iPads, digital cameras, in a manner that is detrimental to the educational process.
4. Using any type of recording device in any manner that interferes with or is disruptive of the education process or invades the privacy of students, employees, volunteers, or visitors.

D. Engage in conduct that is violent. Examples of violent conduct include, but are not limited to:
1. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon a teacher, administrator or other school employee or attempting or evidencing intent to do so;
2. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon another student or any other person lawfully on school property or attempting or evidencing and intent to do so;
3. Possessing or selling a weapon, or any object that resembles one. [Authorized law enforcement officials are the only persons permitted to have a weapon in their possession while on school property or at a school function];
E. Engage in any conduct that endangers the safety, morals, health or welfare of others. Examples of such conduct include, but are not limited to:

1. Subjecting other students, school personnel or any other person lawfully on school property or attending a school function to danger by recklessly engaging in conduct which creates a substantial risk of physical injury;
2. Lying to school personnel;
3. Stealing the property of other students, school personnel or any other person lawfully on school property or attending a school function;
4. Extortion;
5. Defamation, which includes making false or unprivileged statements or representations about an individual or identifiable group of individuals that harm or are intended to harm the reputation of the person or the identifiable group by demeaning them;
6. Discrimination, which includes the use of race, color, creed, national origin, religion, gender, sexual orientation or disability as a basis for treating another in a negative or harmful manner;
7. Harassment or illegal discrimination, which includes the use of race, color, weight, creed, national origin, ethnic group, religion, religious practice, sex, gender, sexual orientation or disability as a basis for treating another in a negative manner (Reference policies on Sexual Harassment, Anti-Bullying, Hazing);
8. Bullying;
9. Cyber-bullying;
10. Sexting;
11. Intimidation, which includes engaging in actions, threats, or statements that put an individual in fear of bodily harm;
12. Hazing, which includes any intentional or reckless act directed against another for the purpose of initiation into, affiliating with or maintaining membership in any school sponsored activity, organization, club or team or any student initiated group;
13. Selling, distributing, using or possessing obscene material;
14. Using vulgar or abusive language, cursing or swearing;
15. Possessing, consuming, selling, offering, manufacturing, distributing or exchanging alcoholic beverages or illegal substances, or being under the influence of either. “Illegal substances” include, but are not limited to, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any synthetic version thereof, whether specifically illegal or not, commonly referred to as “designer drugs” which are substances designed and synthesized to mimic the intended effects and usages of, which are chemically substantially similar to, illegal drugs, which may or may not be labeled for human consumption;
16. Inappropriately using, sharing, selling or exchanging prescription and over-the-counter drugs;
17. Gambling;
18. Indecent exposure, that is, exposure to sight of the private parts of the body in a lewd or indecent manner, or indecent behavior with another person;
19. Possessing or distributing pornographic material;
20. Initiating a report warning of fire or other catastrophe without valid cause, misuse of 911 or discharging a fire extinguisher.

F. Engage in misconduct while on a school bus. It is crucial for students to behave appropriately while riding on district buses or buses under contract to the district to ensure their safety and that of other passengers and to avoid distracting the bus driver. Students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior. Excessive noise, pushing, shoving, fighting and indecent behavior will not be tolerated.

G. Engage in any form of academic misconduct. Examples of academic misconduct include, but are not limited to:

21. Cheating, plagiarism, copyright/trademark violations or assisting another in such conduct;
22. Violation of the Board of Education policies: Student Publications #5220, Student Internet Protection Policy #8640;
23. Improperly altering documents or records.

H. Engage in off-campus misconduct that endangers the health and safety of students or staff within the school or substantially disrupts the educational process. Examples of such misconduct include, but are not limited to:

1. Cyber-bullying (i.e. inflicting willful and repeated harm through the use of electronic text.)
2. Threatening or harassing students or school personnel over the phone, or any electronic medium;
3. Using message boards to convey threats, derogatory comments or post pornographic pictures of students or school personnel;
4. Sexting

VII. Disciplinary Penalties, Procedures and Referrals

Discipline is most effective when it deals directly with the problem at the time and place it occurs, and in a way that students view as fair and impartial. School personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on the students’ ability to grow in self-discipline. Disciplinary action when necessary will be firm, fair and consistent so as to be the most effective in changing student behavior. In determining the appropriate disciplinary action, school personnel authorized to impose disciplinary penalties will consider the following:

1. The student’s age;
2. The nature of the offense and the circumstances which led to the offense;
3. The student’s prior disciplinary record, if any;
4. The availability and effectiveness of other forms of discipline;
5. Information from parents, teachers and/or others, as appropriate and relevant;
6. Other extenuating circumstances.

As a general rule, discipline will be progressive. This means that a student’s first violation will usually merit a lesser penalty than subsequent violations.

If the conduct of a student is related to a disability or suspected disability, a referral to the Committee on Special Education may be necessary and discipline, if warranted, shall be administered consistent with the separate requirements of this code of conduct for disciplining students with a disability or presumed to have a disability. A student identified as having a disability shall not be disciplined for behavior related to his/her disability, unless the discipline is consistent with the student’s individualized education plan (IEP).

A. Penalties

Students who are found to have violated the district’s code of conduct may be subject to the following penalties, either alone or in combination. The school personnel identified after each penalty are authorized to impose that penalty, consistent with the student’s right to due process.

1. Verbal warning — any member of the district staff;
2. Written warning — bus drivers, hall and lunch monitors, coaches, guidance counselors, teachers, assistant principal, principal, superintendent;
3. Written notification to parent — bus driver, hall and lunch monitors, coaches, guidance counselors, teachers, assistant principal, principal, superintendent;
4. Detention — teachers, assistant principal, principal, superintendent;
5. Suspension from transportation — director of transportation, principal, superintendent;
6. Suspension from athletic participation — coaches, athletic director, assistant principal, principal, superintendent;
7. Suspension from social or extracurricular activities — activity director, assistant principal, principal, superintendent;
8. Removal from classroom by teacher — teachers, principal;
9. In-school suspension — principal, superintendent;
10. Suspension of other privileges — principal, superintendent;
11. Short-term (five days or less) suspension from school — principal, superintendent, board of education;
12. Long-term (more than five days) suspension from school — principal, superintendent, board of education;
13. Permanent suspension from school — superintendent, board of education.

B. Procedures

The amount of due process a student is entitled to receive before a penalty is imposed depends on the penalty being imposed. In all cases, regardless of the penalty imposed, the school personnel authorized to impose the penalty must inform the student of the alleged misconduct and must investigate, to the extent necessary, the facts surrounding the alleged misconduct. All students will have an opportunity to present their version of the facts to the school personnel imposing the disciplinary penalty in connection with the imposition of the penalty.
The challenge to our student athletes: Achieving high academic and athletic standards

Educational Excellence For A Changing Tomorrow
At Johnson City we strive to provide our student athletes with excellent opportunities to participate in an interscholastic athletics program of the highest quality, with the result that their athletic experiences become an integral and valued component of their total educational experience.

To assist our student athletes in balancing academics with their athletics, Johnson City has developed and adopted the following policy:

Athletic Academic Eligibility Policy
The mission of the Johnson City Central School District is high academic standards for all students. Interscholastic athletics are an integral part of the educational program at Johnson City. Our student athletes must realize that the academic and athletic programs both strive to achieve the mission of our district. Therefore, the following academic eligibility policy is established to insure that the district’s mission is being met.

1. Academic eligibility rules apply during the respective sports season.
2. At five-week intervals, students will be issued academic reports; home letters at the five-week mark and report cards at the ten-week mark.
3. Student athletes in grades 7-12 failing one subject will be placed on athletic probation for a period of two weeks. The probationary period starts at the date of notification. The student athlete is placed on the ineligible list and are not eligible for athletic contest participation. Practice attendance will be at the discretion of the coach. Practice attendance will be at the discretion of the coach.

4. Student athletes in grades 7-12 failing two or more subjects are placed on the ineligible list and are not eligible for athletic contest participation. Ineligibility starts at the date of notification. Practice attendance will be at the discretion of the coach.

5. If after two weeks the student has not turned in forms for all failures, then they will be placed on permanent ineligibility for the remainder of the 5 week interim and may continue to attend and/or participate in interscholastic athletics by meeting all of the following criteria:
   a. Develop a plan with the teacher to meet with them regularly after school to improve their academic standing in that class;
   b. Complete all assigned coursework on time and exhibit appropriate school behavior at all school-related activities and events;
   c. Achieve a passing grade for the current week.

6. It is the student athlete’s responsibility to reestablish their athletic eligibility.

7. Upon approval of the athletic director, in conjunction with the principal, will be the final determiner of a student’s eligibility.

The written academic reports are issues by the guidance department through progress reports and report cards. These reports are mailed home by the guidance office.

District Dignity Act Coordinators
Dignity Act Coordinators are instructed in the provisions of the district’s Bullying/Harassment Prevention and Intervention policy.

High School - Robert Fauer, 930-1009, rfauer@jcschools.stier.org
Middle School - Fred Deinhardt, 930-1012, fdeinhardt@jcschools.stier.org
Grades K-5 Tracy D’Arpino, 930-1015, tdarpino@jcschools.stier.org

PPRA Notification
(Protection of Pupil Rights Amendment)

PPRA [Protection of Pupil Rights Amendment] affords parents and students who are 18 or emancipated minors (“eligible students”) certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED) -

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, antisocial, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents;
8. Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of:

Any other protected information survey, regardless of funding;
9. Any nonemergency, invasive physical exam or screening as described above.
Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Inspect, upon request and before administration or use -
Protected information surveys of students;
1. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
2. Instructional material used as part of the educational curriculum.

The Johnson City Central School District will develop and adopt policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The Johnson City Central School District will directly notify parents and eligible students of these policies at least annually at the start of each school year and after any substantive changes. The Johnson City Central School District will also directly notify parents and eligible students, such as through U.S. Mail, at least annually at the start of each school year of the specific or approximate dates of the following activities and provide an opportunity to opt a student out of participating in:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution;
- Administration of any protected information survey not funded in whole or in part by ED.
- Any nonemergency, invasive physical examination or screening as described above.

Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student’s education records. These rights are:

1. The right to inspect and review the student’s education records within 45 days after the day the Johnson City Central School District receives a request for access.

Parents or eligible students who wish to submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

Parents or eligible students who wish to ask the Johnson City Central School District to amend a record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, audiotor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent or student assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student’s enrollment or transfer.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the [School] to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

The Family Educational Rights and Privacy Act (FERPA), a Federal Law, requires that the Johnson City Central School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, the Johnson City Central School District may disclose appropriately designated “directory information” without written consent, unless you have advised the District to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the Johnson City Central School District to include this type of information from your child’s education records in certain school publications. Examples include:

- A playground showing your student’s role in a drama production;
- The annual yearbook;
- Honor roll and other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent’s prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, the New York State Education Law § 2-1 and two federal laws require school districts receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with student names, addresses and telephone listings – unless parents have advised the school district that they do not want their student’s information disclosed without their prior written consent.

If you do not want the Johnson City Central School District to disclose some or all directory information from your child’s education records without your prior written consent, you must notify the district in writing within 30 days after the publication of this notice. The Johnson City Central School District has designated the following as information directory information:

1. Student’s name
2. Address
3. Telephone listing
4. Electronic mail address
5. Student’s image, including video
6. Date and place of birth
7. Major field of study
8. Dates of attendance
9. Grade level
10. Participation in officially recognized activities and sports
11. Weight and height of members of athletic teams
12. Degrees, honors, and awards received
13. The most recent educational agency or institution attended

See the list below of the disclosures that elementary and secondary schools make without consent. FERPA permits the disclosure of PII from students’ education records, without consent of the parent or eligible student, for purposes consistent with the requirements of FERPA. See the list below of disclosures that the Johnson City Central School District may make without consent.

- To school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations require the school to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures.
- A school may disclose PII from the education records of a student without obtaining prior written consent of the parents or the eligible student –
  - To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(3)(i)(B)(1) – (a)(3)(i)(B)(2) are met. (§99.31(a)(1))
  - To officials of another school system, institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosures is for purposes related to the student’s enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
  - To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U. S. Secretary of Education, or State and local educational authorities, such as the State educational agency in the parent or eligible student’s State (SEA). Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)
  - In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions and terms of the aid, and enforce the terms and conditions of the aid. (§99.31(a)(4))
  - To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system’s ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))
  - To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
  - To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))
  - To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))
  - To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))
  - To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))
  - Information the school has designated as “directory information” under §99.37. (§99.31(a)(11))
Immunization Requirements

All students must meet the immunization requirements of the New York State Public Health Law. A chart summarizing the requirements is available at http://www.health.ny.gov/publications/2370.pdf

- A student who is in process is defined as one who has had the first dose of all required immunization series and has appointments to complete the series in accordance with the ACIP catch up schedule. See http://www.cdc.gov/vaccines/schedules/hcp/child-adolescent.html. A student who is in process must be allowed to attend school.
- Students may present proof of immunity by serology (blood test) to the following immunizations: measles, mumps, rubella, hepatitis B, varicella and poliomyelitis.
- Medical exemptions to immunizations must be reissued annually. The written exemption must identify the immunization exempted, the medical contraindication for the exemption, and the length of time immunization is contraindicated. A sample medical exemption form is available at http://www.health.ny.gov/prevention/immunizations/schools. The medical exemption letter must be written by a licensed NYS physician.

Immunizations can be obtained by contacting the Broome County Health Department at 778-2839.

PLEASE NOTE: New York state no longer accepts religious exemptions for immunizations. For questions, please contact 930-1008.

Health Information

Annual Medical Examinations
State Education law requires a physical for each new student entering school, for every child entering kindergarten, grades 1, 3, 5, 7, 9 and 11 and for students referred to the Committee on Special Education.
Parents have the option of using private or family physician, clinics or the school physician.
Physicals done outside of school should be returned by November 1. Physical forms are available in the Health Office in each building.
New entrants and those entering grades K, 3, 5, 7, 9 and 11 are asked to submit a current dental certificate to the Health Office.

Disease Control
In order to prevent the spread of disease and to ensure rapid recovery with a minimum of after effects, children should be kept out of school when they have the following symptoms:
- Nasal discharge, fever or chills. Sore throat, vomiting, upset stomach.
- Severe headaches, skin disease, earache, red or discharging eyes.
If these symptoms develop into any communicable disease, other than the common cold, parents are asked to notify the health office.

Please review with your student the importance of good hand washing and personal hygiene.

Dispensing Medication
If a student takes any medication during school hours, the school district policy requires:
1. A written request from the parent or guardian.
2. The written order from the physician prescribing the medication indicating the type, purpose and dosage requirements of the medication.
3. All medication(s) must be dropped off and picked up by the parents or guardians and should be in its properly labelled container.

Emergency Care
Any student who becomes ill or requires medical attention during the school day will be referred to the health office. The nurse will determine the appropriate action to be taken.

Every student must have on file at their school an emergency card providing information if the parent or guardian cannot be reached in an emergency. It is expected that the school will be advised of any known health problems affecting the child or any changes in medical information. Please provide the nurse information on any medications your student is taking.

Emergency cards are provided by the school for completion at the start of the school year.

Physical Education Participation
State Law requires all students to participate in physical education. Students who are unable to fully participate in physical education programs will have their programs modified to meet their needs. A physician’s statement is required for students to be excused from phys.ed. class.

Athletic Physicals
All students planning to tryout/participate in interscholastic athletics must receive a sports physical. As per school board policy, this physical must be done at school by the school physician/nurse practitioner.

Prior to the physical, the parent and student must complete and sign the health history form, which can be obtained from the nurse’s office or the athletic department. Once the health history form is turned in to the nurse’s office, the student will be scheduled for the physical. Physicals for fall sports are offered in the spring before the end of the school year. Winter and spring sports physicals are held during the school year.

Before a student may practice on any team, he/she must be examined by and receive approval from the school physician. Each student participating in interscholastic sports must submit a confidential health history update properly signed by both the athlete and his/her parent/guardian prior to participation in that season’s sport.

An athlete must receive a sports physical each school year. It will cover him/her for a sport he/she may choose to take part in for that particular school year. When the student is ready to go on to the next sport, he/she needs to obtain an eligibility packet. When this has been signed by the parent and student, the student will be cleared for the next sport season, providing there have been no injuries or illness.

A sports physical is valid for one school year. It may be used for working papers.
The Johnson City Central School District is committed to excellence, and through this commitment recognizes the correlation between good nutrition and the child’s ability to learn. Proper foods are needed not only for physical growth, but also to impact the child’s ability to concentrate and learn.

The Food Service Department looks forward to serving your children this school year, and is proud to be an intricate part of your child’s educational experience.

Sincerely, Paul Cerasaro, JC School Lunch Supervisor

Prices for meals for the 2019-2020 school year are as follows:

**Breakfast Program**
- Breakfast at high school: Free
- Breakfast at K-8 schools: Free

**Elementary & Middle School**
- Lunch: Free

**High School**
- Lunch: $2.80
- Reduced: $.25
- Milk: $.75

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School Nutrition Dept - Prepay and Save Program

We offer a prepay program in all schools for meals. Prices are:

Prepay 10 Lunches - High School $28.00 - Receive 1 Bonus Free Meal

This money can be given directly to a cashier, in multiples of 10, and student’s accounts will be credited for each meal. Meals need not be taken everyday to participate. If students are absent, or choose not to purchase meals, the balance would remain the same. We will notify the student when the balance drops to two (2) meals. If you choose to pay online: please log onto Myschoolbucks.com. If you use a debit card, this can take up to 10 days to process. A bonus meal will be credited as long as your account has a positive balance.

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Substitute Food Service Workers

We are looking for substitute food service workers that are available on an on-call basis. Looking for individuals who enjoy working with students and are quality minded. If interested, call 763-1216 to request an application. Thank you for your interest.

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Food Service Program Important Information

Policy Information: A healthy breakfast and lunch are important to a child’s academic success. Our food services department prepares meals that meet nutritional guidelines and provide a healthy variety of foods. The Board of Education recognizes that on occasion, younger students may forget to bring meal money to school. The board has adopted a meal charge policy, to help ensure students do not go hungry, but to also promote student responsibility while minimizing the financial burden to the district. Please read this important information.

**OUR GOALS FOR MEAL CHARGE POLICY:**
- To treat all students with dignity and respect.
- To maintain a positive experience for your child during meal service.
- To establish practices that are age-appropriate.
- To promote parents’ responsibility for meal payments and students’ self-responsibility.

**HOW CAN PARENTS/GUARDIANS PLAN AHEAD?**
- You may designate that your child can NEVER charge and we will record your request in your student’s file. Call food services at 930-1100.
- You can find out if your child has an outstanding charge by calling the food services department.
- You may arrange for prepayment for your child’s meals by contacting food services.

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**DID YOU KNOW?**
- Unpaid charges reduce the ability to pay food bills, salaries, and many other expenses.
- Unpaid charges and collection costs result in higher prices for all students.

If you have any questions, please call the Johnson City Food Services Department at 930-1100. Thank you for your help.
The school district does not discriminate in employment or in the education programs and activities which it operates on the basis of actual or perceived race, color, national origin, creed, religion or religious practice, ethnic group, weight, gender (identity, expression), marital status, sex, age, sexual orientation, disability or predisposing genetic characteristic in violation of Title IX of the Education Amendments of 1972, Title VI and VII of the Civil Rights Act of 1964, 42 U.S.C. 12111 et. seq. known as the Americans With Disabilities Act or § 504 of the Rehabilitation Act of 1973, New York State Human Rights Law, and as mandated by the Dignity for All Students Act.

Any complaints concerning an alleged violation of this policy will be processed pursuant to the district’s anti-discrimination regulation. The District compliance officer is:

Jeffrey Paske
Director of Health and Athletics
666 Reynolds Road
Johnson City, NY, 13790
763-1126

Grievance Procedure

Section 1
If any person believes that the school district or any of the district’s staff has failed to apply or has inadequately applied the principles or regulations of (1) Title VII of the Civil Rights Act of 1964, (2) Title IX of the Education Amendment Act of 1972, (3) § 504 of the Rehabilitation Act of 1973, or the Dignity for All Students Act that person may bring a complaint, which shall be referred to as a grievance, to the district’s compliance officer.

Section 2

Step (a): The complainant shall discuss the grievance informally with the compliance officer, or may file a written complaint with the compliance officer. The compliance officer will then investigate the substance of the complaint in a thorough and impartial manner. The compliance officer will reply to the complainant in writing within seven days of the initiation of the complaint.

Step (b): If the complainant wishes to appeal the decision of the compliance officer, the complainant may submit a signed statement of appeal to the superintendent within seven days after receipt of the compliance officer’s response. The superintendent shall meet with the complainant and any representative and make such other inquiries which the superintendent deems appropriate. Thereafter, the superintendent shall set forth a conclusion and respond in writing to the complainant within 14 days.

Step (c): If the complainant is not satisfied with the conclusion of the superintendent, the complainant may appeal through a signed, written statement to the board of education within seven days of receipt of the superintendent’s response in Step (b). In an attempt to resolve the grievance, the board of education shall meet with the complainant and any representative within 30 days of receipt of such an appeal. The board’s written disposition of the appeal shall be sent to the complainant within ten days of this meeting.

Step (d): If the grievance has not been satisfactorily settled at Step (c), further appeal may be made to the Office of Civil Rights, Department of Education, Washington, DC 20201.

Section 3
The compliance officer, on request, will provide a copy of the district’s grievance procedure to any employee or student of the district. A copy of each of the Acts and Regulations upon which this notice is based will be made available upon written request directed to the district’s compliance officer. When used in this policy, days shall mean calendar days. The words person and complainant shall include an employee as well as a student of the district. Inquiries concerning the nondiscrimination policy may be made to Director, Office for Civil Rights, Department of Education, Washington, DC 20201.

Publications
The school district shall promulgate this policy and sexual harassment policy as follows:

A copy of this policy and the sexual harassment policy will be sent electronically or in paper form to each employee every school year. Employees hired during the school year, will receive these policies during the hiring process.

These policies shall be published as part of the district’s student and faculty handbooks.

Annual publications shall contain the name, business address and telephone number of the district’s compliance officer.

Employment Application

Each employment application of the school district shall contain the following language:

The school district does not discriminate in employment or in the education programs and activities which it operates on the basis of actual or perceived race, color, national origin, creed, religion or religious practice, ethnic group, weight, gender (identity, expression), marital status, sex, age, sexual orientation, disability or predisposing genetic characteristic in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, or § 504 of the Rehabilitation Act of 1973 and the New York State Human Rights Law, and as mandated by the Dignity for All Students Act.

Administration

Mary Kay Roland
Superintendent of Schools

Eric Race
Assistant Superintendent for Administration

Joseph Guccia
Assistant Superintendent for Teaching, Learning & Accountability

Elisa Eaton
Director of Special Services

Jeffrey Paske
Director of Health and Athletics

Jamie Bernard
Director of Elementary Education

Board of Education Members

Shannon M. Edmondson
President
Nicholas J. Matyas
Vice President
Jeannette Farr
District Clerk

Board Members

Stephen Barrows
Heather Gaughan
Matthew T. Jablonski
Richard (Rocky) Martinez

Holidays and Days Off

Labor Day - Sept. 2, 2019
Columbus Day - Oct. 14, 2019
Veterans Day - Nov. 11, 2019
Thanksgiving Recess - Nov. 27-29, 2019
Winter Recess - Dec. 23, 2019 - Jan. 1, 2020
Martin Luther King, Jr., Day - Jan. 20, 2020
Mid-Winter Recess - Feb. 14 - 17, 2020
Spring Recess - March 13 & April 6-13, 2020
Memorial Day Recess - May 22-25, 2020

Superintendent’s In-service Days

September 3, 2019
September 4, 2019
March 12, 2020

Total Possible Days of Attendance

Students - 184
Staff - 188

Priority of Make-up Days

1 - May 22, 2020
2 - April 6, 2020
3 - April 6, 2020
4 - March 12, 2020

www.jcschools.com

Attendance

The Johnson City Central School District and its Board of Education recognize classroom attendance as absolutely essential to academic performance and student achievement. The educational process requires a continuity of instruction, active classroom participation, and meaningful learning experiences, which supports the need for daily attendance and is the basis for compulsory attendance regulations.

The Johnson City Central School District has determined that absences, tardiness and early departures will be considered excused or unexcused according to the following standards:

A. Excused: An absence, tardiness or early departure may be excused if due to personal illness, illness or death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinics or other medical visits, approved college visits, approved cooperative work programs, military obligations, and absences approved in advance by the principal.

B. Unexcused: An absence, tardiness or early departure is considered unexcused if the reason for the lack of attendance does not fall into the above categories (e.g., family vacation, hunting, babysitting, hair cut, oversleeping).

For the purposes of this policy, the following definitions also apply:

Scheduled instruction: Every period that a pupil is scheduled to attend instructional or supervised study activities during the course of a school day during the school year.

Unexcused: The pupil is not present for the entire period of the pupil’s scheduled instruction.

Tardy: The pupil arrives later than the starting time of the pupil’s scheduled instruction.

Early departure: The pupil leaves prior to the end of the pupil’s scheduled instruction.

The student may be subject to disciplinary procedures for unexcused absences, tardiness, or early departure, including verbal and written warnings, detentions, in-school detentions, and loss of extracurricular privileges.
District Procedures and Consequences for Illegal Drug, Alcohol or Tobacco Use

The following procedures and consequences will be followed in the Johnson City Central School District if any student is in violation of the rules pertaining to the illegal use, possession, gift or sale of illegal drugs, alcohol or tobacco on school property or during a school event:

**CONTROLLED SUBSTANCE/PARAPHERNALIA**

Any incident involving use, possession, sale or gift of controlled substance or paraphernalia:
- Parental/guardian notification
- The student will be assigned to five days of out-of-school suspension
- The student will be suspended/excluded from extracurricular activities during the period of out-of-school suspension. Suspension from activities beyond the out-of-school suspension period will be considered
- Law enforcement agency(ies) will be notified
- Superintendent of Schools will be notified.
- Superintendent’s hearing will be scheduled.

**ALCOHOLIC BEVERAGE**

First incident involving alcoholic beverage:
- Parental/guardian notification
- The student will be assigned five days of out-of-school suspension
- The student will be suspended/excluded from extracurricular activities during the period of out-of-school suspension. Suspension from activities beyond the out-of-school suspension period will be considered
- Law enforcement agency(ies) will be notified
- Superintendent of Schools will be notified.
- Superintendent’s hearing will be scheduled.

Any incident involving use, possession, sale or gift of controlled substance or paraphernalia:
- Parental/guardian notification
- The student will be assigned five days of out-of-school suspension
- The student will be suspended/excluded from extracurricular activities during the period of out-of-school suspension. Suspension from activities beyond the out-of-school suspension period will be considered
- Law enforcement agency(ies) will be notified
- Superintendent of Schools will be notified.
- Superintendent’s hearing will be scheduled.

**TOBACCO PRODUCTS**

Any incident involving smoking and/or the use of tobacco products/synthetic cannabinoids, lookalike drugs and e-cigarettes will be subject to progressive discipline, including, but not limited to:
- Parental/guardian notification
- Discipline ranging from detention, to out-of-school suspension, to Superintendent’s hearing, depending upon the incident or number of incidents;
- Student suspension and exclusion from extracurricular activities during suspension.

Pension from activities beyond the out-of-school suspension period will be considered.
- Law enforcement agency(ies) will be notified.
- A parent/guardian conference will be scheduled with the assistant principal and/or the principal.
- Superintendent of schools will be notified.
- Parental/guardian notification;
- Superintendent’s hearing will be scheduled.

School District Election

You may vote in a school district election if you:
1. are a U.S. citizen
2. are at least 18 years of age
3. are a resident of the school district for 30 days preceding the election and you are a registered voter
4. have not been adjudged mentally incompetent or a convicted felon in any state of the United States or in a federal district court.

The Board of Education holds budget work sessions each year when board members review and discuss all areas of the budget. These work sessions are open to the public. You are invited to attend these meetings to follow the budget process. Prior to adoption of the budget, the board holds a budget hearing to answer questions and receive comments and suggestions from district residents. The date of the budget hearing will be announced in the spring. The budget vote is always the third Tuesday in May as set by the state of New York.

Contact the Central Office at 930-1005 for any information or questions concerning registration and/or election.

Absentee Ballot

The Board of Education, at the regular meeting on October 12, 1999, implemented a procedure for absentee ballots for school district meetings and elections in accordance with Education Law Section 2018-a. Applications for absentee ballots may be picked up at the District Office, 666 Reynolds Road, Johnson City; or may be downloaded from the district website (go to www.jcschools.com; click on Business & Operations, then click on Absentee Ballot Applications). A request for an application must be received by the district clerk or a designee of the Board of Education at least seven (7) days before said vote if the ballot is to be mailed to the absentee voter or by the date before if the ballot is to be delivered personally to said voter. Absentee ballots must be received by the district clerk or designee no later than 5 PM on the day of the vote.

Polling Places

The district has one polling place at the Johnson City High School for the annual budget vote that is held the third Tuesday in May of each year.
To sign up for an athletic team, the process starts first with getting a school physical. It is school board policy that all student-athletes have an athletic physical completed by the school doctor. Please contact your school nurse prior to the physical dates to set up a physical.

High school sports physicals for the 2020-2021 school year are scheduled for May 20 (May 27 make-up)
Please Return to:
Business Office
Johnson City Central School District
666 Reynolds Road
Johnson City, NY 13790

Superintendent of Schools ...................... 930-1005
Asst. Super. for Administration ........ 930-1006
Asst. Super. for Teaching, Learn. & Acct. . 930-1110
Business Office ........................................ 930-1006
Dir. of Elementary Education .............. 930-1115
Health, PE, Athletics ............................... 930-1007
Information Services ............................... 930-1039
Personnel/Instruction ............................. 930-1110
Student Services ..................................... 930-1008
Teacher Center ...................................... 930-1508
Transportation ........................................ 930-1017
Food Services ......................................... 930-1100
Health Office ............................................... 930-1011

601 Columbia Drive, Johnson City
Denise Riley- Principal
Carlye Dobransky - Associate Principal
Tracy D' Arpino - Assistant Principal
Meredith Whalen - Assistant Principal
Main Office ............................................. 930-1015
Health Office ........................................... 930-1016

601 Columbia Drive, Johnson City
Daniel Erickson - Principal
Fred Deinhardt - Assistant Principal
Ahlpheh Wilson - Dean of Students
Main Office .......................................... 930-1012
Guidance ............................................. 930-1013
Health Office ....................................... 930-1014

666 Reynolds Road, Johnson City
Paula Grassi, Principal
Robert Fauver, Assistant Principal
Kerri Burke, Assistant Principal
Main Office .......................................... 930-1009
Attendance .......................................... 930-1530
Guidance ............................................. 930-1010
Health, PE, Athletics ............................ 930-1007
Health Office ....................................... 930-1011

Johnson City Central Schools District Offices
666 Reynolds Road, Johnson City

important school district
phone numbers

601 Columbia Drive, Johnson City
Middle School (9-12)

666 Reynolds Road, Johnson City
Johnson City Central Schools District Offices

Important School District
Phone Numbers