

JCHS Additional Reopening Considerations

Movement in Common Areas

Hallway

- Students will walk in single file lines to their destination. The hallway will be divided with directional signs. To access classrooms, clearly defined crosswalks will be in place.
- Students will walk on the right hand side of the hallway. At least six feet of width exists in each hallway.
- Students will be required to wear masks whenever moving throughout the hallways.
- Use paw print stickers to indicate where students should be walking on the right side of the hallway.

Lunch

- Students will walk to lunch, following the hallway directional pathway. Masks will be worn as they gather their lunch. Students will enter from the hallway entrance to pick up their lunch and exit into the cafeteria.
- Students will be assigned to a cafeteria by classroom.
- Both lunch lines will be open.
- Students will sit in the prearranged table seating, by choice, and will be socially distanced. Tables will have a paw print sticker identifying where to sit.

Staff

- Staff will follow the same protocol when maneuvering through the building, observing the requirement to wear masks and maintain social distancing.

Visitors and Parents

- Visitors will not be allowed in the building at this time. Parent access is limited to pre-set appointments.
- In the event of an emergency requiring an outside visitor/parent, the following protocols will be in place:
 - Temperature check and health survey questionnaire will be completed prior to entering.

	<ul style="list-style-type: none"> ○ Hands sanitized prior to entering. ○ Mask must be worn. ○ Access to the main office conference room or health office. ○ If conference room is accessed, it will be sanitized promptly after the visitor exits.
Bathroom Protocol	<ul style="list-style-type: none"> ● SST and paraprofessionals will be monitoring restrooms on a rotating schedule. ● Bathroom passes will be single use paper passes provided by the classroom teacher. ● Depending on the size of the bathroom, up to three students will be allowed in the restroom at one time. Masks will be required. ● Air dryers will no longer be utilized. Paper towel dispensers will be available instead. ● Soap dispensers will be available. ● Outside of the bathroom hand sanitizer will be available and encouraged.
Schedules	<ul style="list-style-type: none"> ● School day will run from 7:45 to 2:10 for students. ● Students will be divided into JC and Wildcat Days. Each will be in school every other day with alternating Fridays. When students aren't in school, they will be accessing the instruction live from the classroom. After initial instruction, students who are attending to instruction remotely will work independently to complete their assignments. Teachers will provide check-ins during the prep periods and at the end of the day. (2:10- 2:50) ● Students will have access to all courses each day. ● Students will have a 20 minute lunch and 36 minute instructional periods for in-person and remote instruction.
Classroom	<ul style="list-style-type: none"> ● Students will be seated 6 feet apart. In music and physical education classes, distancing will be 12 feet apart. There will be approximately 12 students per standard size classroom. ● Students and staff are expected to wear masks when entering the room, while moving around the room and when exiting the room.

	<ul style="list-style-type: none"> ● During instruction, masks must be worn. Mask breaks are encouraged upon teacher discretion.
<p>Textbooks</p>	<ul style="list-style-type: none"> ● Classroom texts: <ul style="list-style-type: none"> ○ Students will be provided with paper copies of materials if there are class sets of texts, not 1:1 books. ○ Teachers will post all materials, textbook readings, handouts, instructional videos in Google classroom to minimize the use of transferable paper. ○ Assignments will be submitted via Google classroom, whenever possible. ○ All assignments will be made accessible to students that do not have access to technology or the internet.
<p>Location for Ill Students & Staff</p>	<p>Use of two health rooms:</p> <ul style="list-style-type: none"> ● Health Office: to be used for students with injuries or who need maintenance medications. ● Ill Students: Room 194A will be utilized as the COVID room. Students suspected of having COVID-19 will be kept isolated in a separate location when waiting for transportation home. ● COVID Coordinator will advise building principals and nurses regarding supplies needed as well as the protocol for which students need to go to the “ill” room. ● If student is presenting symptoms of COVID-19, the following steps will be implemented: <ul style="list-style-type: none"> ○ Students will be escorted to a separate location for evaluation by the school nurse, room 194A. If they have a fever or symptoms of COVID-19 that are not explained by a chronic health condition they will be sent home. A parent or guardian will be called to pick them up, with the expectation being within one hour. <ul style="list-style-type: none"> ■ Nurse must call parents if: fever, abdominal pain, vomiting, diarrhea, neck pain, rash, bloodshot eyes, feeling extra tired. ■ Nurse or administrator must call emergency transport if: trouble breathing, pain or pressure in the chest, confusion, inability to

	<p>wake or stay awake, bluish lips or face, severe abdominal pain</p> <ul style="list-style-type: none"> ○ It will be strongly recommended that the student follow up with health care provider ● If a staff member is presenting symptoms of COVID-19, the following steps will be implemented: <ul style="list-style-type: none"> ○ If the staff member has a fever or symptoms of COVID-19 that are not explained by a chronic health condition they will be sent home. ○ The staff member must immediately report to the nurse for evaluation. ○ The nurse will make administration aware of the suspected illness and the staff member will be sent home with the recommendation to follow up with their healthcare provider. ○ A substitute teacher will be provided. ● All health assessments and reports for illness for students and staff will be made in compliance of FERPA. Students and staff members' privacy will be protected.
<p>Department Offices</p>	<ul style="list-style-type: none"> ● Staff will use their office as planned, when it is not possible to remain in their classroom. ● Staff will be directed to maintain social distance and wear face mask when less than 6 feet apart, when entering, exiting and moving around office. ● Depending on size of office, no more than 4 staff at a time. ● Staff will be directed to refrain from eating lunch in and visiting other offices to socialize. ● Staff will clean their personal space and maintain an organized, uncluttered space.
<p>Student Drivers</p>	<ul style="list-style-type: none"> ● Students are encouraged to drive. ● Students will follow the same procedure for registering a personal car with Mr. Fauver. ● Students will park in the South lot. ● Students may drive to BOCES.

<p>Points of Entry and Exit</p>	<ul style="list-style-type: none"> ● Entry <ul style="list-style-type: none"> ○ Buses and parents will drop off at the main entrance, one at a time. ○ Student drivers will enter through the South entrance ○ Staff will monitor student entry. Upon entry, students will be handed a grab and go breakfast and will be directed to go to their first period class. <ul style="list-style-type: none"> ■ Staff monitor the grab and go breakfast stations. Staff will: <ul style="list-style-type: none"> ● Wear a mask and gloves ● Direct students to take one breakfast and go directly to first period. ○ Staff will monitor building to discourage group gathering. ○ Staff will enter the building through any swipe door. Prior to entering the building, staff will complete their own temperature check and health screening at home through the app. ● Exit <ul style="list-style-type: none"> ○ Buses will be assigned to pick up at the main entrance and at the back of the building. ○ Students will exit at the main and second floor exits at the top of the main stairs, north stairs, and science wing.
<p>Freshman Orientation</p>	<ul style="list-style-type: none"> ● Students and parents will attend a virtual orientation on Wednesday, September 2, 2020. <ul style="list-style-type: none"> ○ Google Meets ○ Virtual tour of the building
<p>Mentor Program</p>	<ul style="list-style-type: none"> ● First period teachers and other staff will be assigned a small group of students to connect with to monitor, provide support, check ins and communicate with parents. <ul style="list-style-type: none"> ○ Students will be assigned based on: <ul style="list-style-type: none"> ■ Chronic absenteeism ■ At risk for chronic absenteeism ■ At risk for meeting graduation requirements ■ Struggling learner, not identified

	<p style="text-align: center;">■ SEL- Community Zone</p>
<p>Main Office and Guidance Office</p>	<p>Main Office:</p> <ul style="list-style-type: none"> ● Staff: <ul style="list-style-type: none"> ○ Staff will be directed to use the side room entrance only. From there they will access their mailbox and the copier. ○ Staff will not be permitted into the secretarial space behind the counter. ○ Mail will be placed in mailboxes from the main entrance. ● Students: <ul style="list-style-type: none"> ○ Students will enter through the main entrance. ○ Students will stop at the counter, signage indicating to stop, to check in with a secretary. ○ Secretaries will sign students in using Google Forms, identifying date, time, student name, reason for visit, administrator they are meeting with. ● Substitutes <ul style="list-style-type: none"> ○ Substitutes will enter through the main entrance to sign in, get sub folder, and communicate with secretaries about daily needs. <p>Guidance Office:</p> <ul style="list-style-type: none"> ● Students will stop at the first desk, with stickers on the floor to indicate social distancing, to check in with the secretary. ● Secretary will sign in students using Google Forms. ● Maximum of 5 students in Guidance at a time <ul style="list-style-type: none"> ○ One with each counselor and one waiting ● All student visits will be by appointment, unless for emergency.