

REGULAR MEETING OF THE BOARD OF EDUCATION – June 25, 2019

The Regular Meeting of the Board of Education of the Johnson City Central School District, held in the Board Room of the Johnson City High School, 666 Reynolds Road, Johnson City, Broome County, New York was called to order by Vice President Matyas at 7:00 p.m. on Tuesday, June 25, 2019.

Vice President Matyas led the Pledge of Allegiance to the Flag.

Upon roll call, Board

Members present: Shannon M. Edmondson, President [*entered at 7:10*]
Nicholas J. Matyas, Trustee
Stephen Barrows, Trustee
Jeannette Farr, Trustee
Richard G. Martinez, Trustee

Members absent: Heather Gaughan, Trustee
Matthew Jablonowski, Trustee

Also present were: Mary Kay Roland, Superintendent of Schools; Eric Race, Assistant Superintendent for Administration; Joseph Guccia, Assistant Superintendent for Teaching, Learning, and Accountability; and Jalynn Doig, Board Clerk.

BOARD RECOGNITION Superintendent Roland and the entire Board joined to recognize Arnie Beuhler for the positive impact he has had on our students by providing them with a safe, cost-free after-school program at the Bridge. Our community has benefitted greatly from his presence.

ROUTINE MATTERS

MIN. 6/11/19 MINUTES: June 11, 2019 – Regular Meeting approved as presented.
REGULAR MOTION: Trustee Farr SECOND: Trustee Martinez
MEETING CARRIED UNANIMOUSLY

FINANCIAL MAY 2019 - APPROVED
STATEMENTS MOTION: Trustee Matyas SECOND: Trustee Martinez
CARRIED UNANIMOUSLY

COMMUNI- Superintendent Roland shared a parent letter of thanks for the support to
CATIONS students and families, compassion, and dedication shown by Mr. Hanky.

POLLING OF THE BOARD MEMBERS – PROPOSED EXECUTIVE SESSION

MOTION: Trustee Barrows

SECOND: Trustee Farr

CARRIED UNANIMOUSLY

Upon the polling of the Board, a motion was made to leave open session at 7:11 p.m. to enter into executive session to discuss CSE and CPSE recommendations that are attached to and made part of the official minutes filed in the permanent record, along with personnel and negotiations issues.

The following attended Executive Session:

Board Members: Trustees Edmondson, Matyas, Barrows, Farr, Martinez

Also attending: Mary Kay Roland, Eric Race, Joseph Guccia, Jalynn Doig

MOTION to Adjourn Executive Session: Trustee Matyas SECOND: Trustee Martinez

CARRIED UNANIMOUSLY – The Regular Meeting reconvened at 7:36 p.m.

REPORT - SUPERINTENDENT OF SCHOOLS

A. BOARD
COMMITTEE
REPORTS

Wellness Committee: The committee continued discussion regarding ideas for the upcoming school year to improve moral, encourage rest and relaxation for staff, and build programs to promote and encourage healthy lifestyles for students.

Culture & Climate Committee: The committee held a parent meeting to increase communication and understanding of district protocols throughout the district. Similar meetings will continue in the future.

B. LEGAL
ISSUES
- ACA

MOTION: Trustee Matyas

SECOND: Trustee Martinez

Upon the recommendation of the Assistant Superintendent for Administration, the Board approved the following:

BOARD RESOLUTION: AFFORDABLE CARE ACT

WHEREAS, the Johnson City Central School District maintains a group health plan for its employees (“health plan”); and

WHEREAS, the Johnson City Central School District is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act (“ACA”); and

WHEREAS, the Johnson City Central School District employs persons for variable hours whose full-time status must be determined pursuant to guidance issued under the ACA;

NOW THEREFORE BE IT RESOLVED that the School District hereby is, authorized and directed to establish and maintain procedures for the purposed of compliance with the ACA, including but not limited to the following:

1. For variable-hour employees, the Johnson City Central School District shall establish a 12-month standard measurement period beginning January 1, 2019 and ending December 31, 2019;
2. The initial measurement period for new variable-hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;

3. The administrative period following the standard measurement period if the period beginning January 1, 2020 and ending February 28, 2020;
4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and
5. The stability period, during which time a variable-hour employee’s status as eligible or ineligible for health plan coverage is fixed, is the period beginning March 1, 2020 and ending February 29, 2021.

B. LEGAL
ISSUES
(CONT'D.)
-ACA

BE IT FURTHER RESOLVED that the School District is authorized and directed to take such actions as determined necessary or proper to give effect to this resolution.

Upon roll call, the vote resulted as follows:

Ayes: (5) Trustees Edmondson, Matyas, Barrows, Farr, Martinez
Noes: (0) None
Absent: (2) Trustees Gaughan, Jablonowski
Abstain: (0) None

President Edmondson declared the motion approved.

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B. LEGAL
ISSUES

- Retirement
Reserve

MOTION: Trustee Matyas **SECOND:** Trustee Farr
Upon the recommendation of the Assistant Superintendent for Administration, the Board approved the following:

RETIREMENT CONTRIBUTION RESERVE SUB-FUND RESOLUTION

WHEREAS, the Johnson City Central School District participates in the New York State Teachers’ Retirement System (“TRS”); and

WHEREAS, the Johnson City Central School District has a Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Johnson City Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve to be known as the Johnson City Central District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and

d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.

3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

B. LEGAL
ISSUES
(CONT'D.)

4. No member of the Board of Education or employee of the District shall:
a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.

8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

9. This Resolution shall take effect immediately.

Upon roll call, the vote resulted as follows:

Ayes: (5) Trustees Edmondson, Matyas, Barrows, Farr, Martinez

Noes: (0) None

Absent: (2) Trustees Gaughan, Jablonowski

Abstain: (0) None

President Edmondson declared the motion approved.

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B. LEGAL
ISSUES
- Reserves
Funding

MOTION: Trustee Martinez SECOND: Trustee Farr
Upon the recommendation of the Assistant Superintendent for Administration,
the Board approved the following:

**RESOLUTION APPROVING FUNDING OF CAPITAL RESERVE, TAX
CERTIORARI RESERVE, AND RETIREMENT CONTRIBUTION
RESERVE SUB-FUND**

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves funding of the Capital Reserve (A878) in the amount of \$250,000 to offset the local share of future capital projects. Source of the funds is Unassigned Fund Balance (A917).

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves funding of the Reserve for Tax Certiorari (A864) up to the amount of \$1,100,000 to pay future tax certiorari claims. Source of the funds is Unassigned Fund Balance (A917).

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the funding of the Retirement Contribution Reserve Sub-Fund (A828) in the amount of \$320,000 to support future Teacher Retirement System (TRS) expense. Source of the funds is the Unassigned Fund Balance (A 917).

BE IT FURTHER RESOLVED that the School District is authorized and directed to take such actions as determined necessary or proper to give effect to this resolution.

Upon roll call, the vote resulted as follows:

Ayes: (5) Trustees Edmondson, Matyas, Barrows, Farr, Martinez

Noes: (0) None

Absent: (2) Trustees Gaughan, Jablonowski

Abstain: (0) None

President Edmondson declared the motion approved.

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C. MUSIC
SUPPLY
BIDS

MOTION: Trustee Martinez SECOND: Trustee Farr
CARRIED UNANIMOUSLY

The Board awarded the following music supply bids:

Shar Music - \$3,068.92

Robert M. Sides - \$3,337.38

Cascio - \$14,054.40

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D. DISPOSAL OF
OBSOLETE
EQUIPMENT

MOTION: Trustee Martinez SECOND: Trustee Matyas
The Asst. Superintendent for Administration and various other departments have determined that obsolete items, no longer having a useful life in the district, be disposed of.
RESOLVED, that the obsolete equipment, a copy of which is attached to the official resolution, be disposed of by the Asst. Superintendent for Administration in the most efficient manner.
and it is further,
RESOLVED, that the Asst. Superintendent for Administration and the Superintendent are hereby authorized to execute any documents which may be required to effect the result of this disposal.
RESOLVED, this resolution shall take effect immediately.
Upon roll call, the vote resulted as follows:
Ayes: (5) Trustees Edmondson, Matyas, Barrows, Farr, Martinez
Noes: (0) None
Absent: (2) Trustees Gaughan, Jablonowski
Abstain: (0) None
President Edmondson declared the motion approved.
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E. DISTRICT
POLICIES

Superintendent Roland presented the following policies for a first reading:

- #8100 – Safety Program
- #8111 – Reporting of Hazards (Right To Know Legislation)
- #8111-R1 – Reporting of Hazards (Right To Know Legislation) – Regulation
- #8120 – Safe Use of Hazardous Chemicals
- #8122 – Accident Reports
- #8123 – Hygiene Precautions and Procedures
- #8123-R – Hygiene Precautions (Regulation)
- #8123.1 – Exposure Control
- #8240 – Traffic and Parking Controls

F. 2019-20
BOARD OF
EDUCATION
MEETING
DATES

MOTION: Trustee Martinez SECOND: Trustee Matyas
CARRIED UNANIMOUSLY

The Board approved the following meeting dates for 2019-20:

August 13, 2019 Regular Board Meeting
August 27, 2019 Regular Board Meeting
August 6, 20, 2019 Reserved for Possible Work Sessions

September 10, 2019 Regular Board Meeting
September 24, 2019 Regular Board Meeting
September 17, 2019 Reserved for Work Session

October 8, 2019 Regular Board Meeting
October 22, 2019 Regular Board Meeting
October 15, 29, 2019 Reserved for Work Sessions

November 12, 2019 Regular Board Meeting
November 26, 2019 Regular Board Meeting
November 19, 2019 Reserved for Work Session

December 17, 2019 Regular Board Meeting
December 3, 2019 Reserved for Work Session

F. 2019-20
BOARD OF
EDUCATION
MEETING
DATES
(CONT'D.)

January 14, 2020 Regular Board Meeting
January 28, 2020 Regular Board Meeting
January 7, 21, 2020 Reserved for Work Sessions

February 11, 2020 Regular Board Meeting
February 25, 2020 Regular Board Meeting
February 4, 18, 2020 Reserved for Work Sessions

March 10, 2020 Regular Board Meeting
March 24, 2020 Regular Board Meeting
March 17, 31, 2020 Reserved for Work Sessions

April 14, 2020 Regular Board Meeting
April 20, 2020 Regular Board Meeting
April 28 2020 Reserved for Work Session

May 12, 2020 Regular Board Meeting/Public Hearing-Budget
May 19, 2020 Annual Meeting-Budget Vote/Board Election
May 5, 2020 Reserved for Work Session

June 9, 2020 Regular Board Meeting
June 23, 2020 Regular Board Meeting
June 16, 2020 Reserved for Work Session

July 14, 2020 Organizational/Regular Meeting

G. CONTRACT AGREEMENTS 2019-20 MOTION: Trustee Martinez SECOND: Trustee Matyas
 CARRIED UNANIMOUSLY

The Board approved the following contract agreements for student services for the 2019-20 school year:

- The Children’s Unit for Treatment & Evaluation – 2019-20
- The Children’s Home of Wyoming Conference – 2019-20
- Lynette Shear – Sign Language Interpreter – Summer 2019; 2019-20
- Denise Gillin – Teacher of the Deaf – Summer 2019

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H. PERSONNEL - INSTRUCTIONAL MOTION: Trustee Matyas SECOND: Trustee Martinez
 CARRIED UNANIMOUSLY

Upon the recommendation of the Superintendent of Schools, the Board approved the following:

RESIGNATIONS

Name	Tenure Area / Location		Effective Date
Amanda Hernandez	Science	Elem./Middle (6-8)	6/30/19
Samantha Smith	Special Education - General	Elem./Middle (3-5)	6/30/19
Meredith Whalen	Asst. Director of Special Services	High School	6/30/2019

APPOINTMENT

Name	Position / Location		Effective Date
Meredith Whalen	Assistant Principal	Elem./Middle (K-5)	7/1/19

SUBSTITUTE APPOINTMENT

Name	Tenure Area / Certification		Effective Dates
Alyssa Falinski	Elementary	Childhood Ed. (1-6), Pending	9/1/2019-6/30/2020

H. PERSONNEL-INSTRUCTIONAL (CONT'D.)**PROBATIONARY APPOINTMENTS**

***Tentative and conditioned upon the following:** Except to the extent required by the applicable provisions of § 3012 of the Education Law, in order to be granted tenure, the appointee shall have received composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years; and if an ineffective composite or overall rating is received in the final year of the probationary period, individual shall not be eligible for tenure at that time.

Name	Tenure Area / Certification		Probationary Appt.
Angelica Buck	Eng. Second Lang.	ESOL, Initial	9/1/2019-6/30/2023
Kaleigh Deuser	Elementary	Childhood Ed. (1-6), Initial	9/1/2019-6/30/2023
Taylor Enty	Elementary	Early Child. (B-2), Initial Childhood Ed. (1-6), Initial	9/1/2019-6/30/2023
Kimberly Newman	Elementary	Early Child. (B-2), Initial Childhood Ed. (1-6), Initial	9/1/2019-6/30/2023

COACHING APPOINTMENTS 2019-20

Name	Position
Alyssa Falinski	Assistant Girls Soccer
Michelle Reynolds	Assistant Girls Soccer
Shawana Miller	Assistant Volleyball

MUSIC ADVISOR APPOINTMENTS 2019-2020 (or Marching Band)

Name	Position
Mark Buza	Marching Band Director
Rebecca Buza	Color Guard Instructor
Humbert Godoy	Assistant Marching Band Director
Stephanie Godoy	Front End Ensemble Director
Peter Wall	Assistant Wind Instructor

MUSIC CONSULTANT APPONTMENTS 2019-20 (or Marching Band)

Name	Position
Paul Buza	Assistant Marching Technique Instructor
Stephen Czumak	Assistant Marching Technique Instructor
Jill Osterhout	Assistant Color Guard Instructor

- I. PERSONNEL- MOTION: Trustee Martinez SECOND: Trustee Matyas
 NON-INSTRUC- CARRIED UNANIMOUSLY
 TIONAL Upon the recommendation of the Superintendent of Schools, the Board approved the following:

CHANGE IN CLASSIFICATION

Name	From / To		Effective Date
Brenda Gilmore	Substitute Laborer	Cleaner	6/26/19

RESIGNATION FOR REASON OF RETIREMENT

Name	Position/Location		Effective Date
Teresa Darling	Teacher Aide	Districtwide	12/1/19

TERMINATION

	Position / Location		Effective Date
Destany Edwards	Laborer	Districtwide	6/7/19

RESIGNATION

Name	Position / Location		Effective Date
Laura Bilek	Food Service Helper, PT	Districtwide	6/24/19

APPOINTMENTS

Name	Position / Location		Effective Date
Emily Santos	Laborer - Summer	Districtwide	6/26/19 - 9/1/19
Jason Travis	Laborer - Summer	Districtwide	6/26/19 - 9/1/19

EMERGENCY CONDITIONAL APPTS. PENDING CLEARANCE

Name	Position / Location		Effective Date
Sharon Becker	Substitute Food Service Helper	Districtwide	9/3/19
Peter Sosenko	PC LAN Technician	Districtwide	7/1/19

J. BUILDINGS & GROUND REQUESTS

MOTION: Trustee Farr SECOND: Trustee Martinez
 CARRIED UNANIMOUSLY
Upon the recommendation of the Superintendent of Schools, the Board approved the following:

Organization	Facility Requested	Timeframe	Purpose
JC Soccer Assoc.	MS/Figure 8	7/15-7/25/2019 5:15-8:00 PM 8/12-10/27/19 5:15-8:00 PM 9/08-10/27/19 12:00-5:00 PM	Fall Youth Soccer
BTBOCES	Lg. Café Rm. 222	8/14, 8/15/19 8:00 AM-3:00 PM (222) 11:30 AM-1:00 PM (Café)	Serve Safe Certification
Basketball Officials	HS – Rm. 222	10/7, 10/15, 10/21, 10/28, 11/04, 11/12, 11/18 & 11/25/2019 5:30 – 8:00 PM	Rules Interpretation Instruction
Skyliners Drum Corps	Stadium-Music Room-Gyms-Showers-Auditorium	8/9/19 7:00 AM – 7:00 PM 8/10/19 7:00 AM – 7:00 PM 8/11/19 7:00 AM – 4:30 PM	Band Clinic

K. OPEN DISCUSSION

There was no open discussion.

L. VISITORS

There were no visitors that wished to speak.

M. EXECUTIVE SESSION

MOTION: Trustee Martinez SECOND: Trustee Farr
 CARRIED UNANIMOUSLY
The Board went into Executive Session at 8:45 p.m. to discuss personnel and Superintendent evaluation issues.
 The following attended Executive Session:
 Board Members: Trustees Edmondson, Matyas Farr, Barrows, Martinez
 Also attending: Mary Kay Roland [*excused @ 9:15 p.m.*]
 MOTION to Adjourn Executive Session: Trustee Matyas
 SECOND: Trustee Barrows
 CARRIED UNANIMOUSLY
The Regular Meeting reconvened at 9:54 p.m.

N. REGULAR MEETING ADJOURNED

MOTION: Trustee Martinez SECOND: Trustee Matyas
 CARRIED UNANIMOUSLY
The Regular Meeting adjourned at 10:04 p.m.

Jalynn Doig
 Jalynn Doig
 Board Clerk